

21 November 1988

MEMORANDUM FOR: Deputy Chief, Management Group, OIT

FROM:

[REDACTED]  
Procurement Executive, OL

SUBJECT: GSA Request for an Agency FTS2000 Coordinator

Please find attached a General Services Administration (GSA) request that this Agency identify a coordinator for liaison with GSA during the implementation of the FTS2000 telecommunications system. As discussed with you, I believe this is an OIT action.

Attachment  
GSA letter

O-D/L [REDACTED] (21 Nov 88)

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General Services Administration  
Information Resources Management Service  
Washington, DC 20405



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[Redacted]  
Procurement Executive  
CIA - Office of Logistics  
Washington, DC 20505

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Dear [Redacted]

The contracts for FTS2000 are scheduled to be awarded in December and implementation will follow immediately. In the ensuing 36 months, the largest system replacement in the history of telecommunications will be underway. Throughout the transition period vital information must flow between the agencies, the General Services Administration (GSA), and the contractors.

Planning the replacement of FTS with FTS2000 has been under development in the Office of Network Services at GSA. An operational and functional plan has been initiated with the appointment of the FTS2000 Transition Manager, Walter Irvine. To begin preparation for implementation he requires an FTS2000 coordinator be assigned by each Agency. The Agency Coordinator could be appointed at the Headquarters level or at the Bureau level, whichever is determined most appropriate. In those instances where FTS2000 services will be furnished at consolidated systems, GSA will function as the Agency Coordinator and will notify the Agencies it serves of the FTS2000 status.


Agency Coordinators will perform a major function in the FTS2000 transition project. They will have the responsibility of identifying individuals who handle billing administration, service order authorization, local office inventory records, and who can represent the Agency during cutover activities. It is requested that each Agency select a coordinator by November 25th. The name, address, and telephone number of your Agency Coordinator can be submitted to GSA by telephone. Contact either Tom Burkinshaw or Ralph Pettengill on 566-0769 or 535-0815. Their responsibilities are to serve you as Agency liaison throughout FTS2000 implementation. Should you choose a written response to this request, send it to:

General Services Administration  
Mr. Walter H. Irvine  
FTS2000 Transition Manager  
18th & F Streets, NW, Room G-44  
Washington, DC 20405

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We are on the threshold of one of the largest single projects ever faced by Federal Government communicators, and it will take a great deal of effort to succeed. I appreciate your assistance in this matter. Should you have any questions or comments, please do not hesitate to call me on 523-4901.

Sincerely,

  
William P. Cunnane  
Assistant Commissioner  
Office of Network Services